

**TOWNSHIP OF MAHWAH  
ORDINANCE NO. 1996**

Introduction: 12/1/22  
Public Hearing: 12/15/22  
Effective Date: 1/5/23

**WHEREAS**, the Township of Mahwah established salary ranges for all employee salaries, and

**WHEREAS**, the Township of Mahwah has approved a collective bargaining agreement for calendar years 2022 – 2026 with the UPSEU White Collar Unit, and

**WHEREAS**, the Township of Mahwah establishes salary adjustments for nonunion employees in accordance with the related collective bargaining unit adjustments, and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Mahwah that the salary ranges for white collar employees (and associated non-union employees) for the year 2023 be as follows:

| <u>TITLES</u>                                     | <u>ANNUAL SALARY</u> |                |
|---|----------------------|----------------|
|   | <u>MINIMUM</u>       | <u>MAXIMUM</u> |
| <b>LEGISLATIVE</b>                                |                      |                |
| Council President                                 | \$11,000             | \$11,000       |
| Council Vice President                            | \$10,000             | \$10,000       |
| Council Person                                    | \$10,000             | \$10,000       |
| <b>OFFICE OF TOWNSHIP CLERK</b>                   |                      |                |
| Township Clerk                                    | \$75,000             | \$125,000      |
| Deputy Township Clerk                             | \$55,000             | \$69,382       |
| Senior Clerk                                      | \$42,500             | \$43,499       |
| <b>OFFICE OF THE MAYOR</b>                        |                      |                |
| Mayor   | \$20,000             | \$20,000       |
| <b>DEPARTMENT OF ADMINISTRATION &amp; FINANCE</b> |                      |                |
| Business Administrator                            | \$150,000            | \$215,000      |
| Assistant Business Administrator PT/FT            | \$20,000             | \$75,000       |
| Administrative Support Specialist                 | \$47,500             | \$48,617       |
| Assistant to the Business Administrator           | \$55,000             | \$60,356       |
| Executive Secretary to the Mayor                  | \$62,500             | \$85,301       |
| Qualified Purchasing Agent (with Cert)            | \$62,500             | \$82,591       |
| HR Manager  | \$62,500             | \$91,457       |
| <b>BUREAU OF TREASURY</b>                         |                      |                |
|   | <u>MINIMUM</u>       | <u>MAXIMUM</u> |
| FT Chief Financial Officer                        | \$115,000            | \$165,000      |
| Assistant Municipal Treasurer                     | \$72,500             | \$90,000       |
| Assistant to the Chief Financial Officer          | \$55,000             | \$61,774       |
| Assistant to the Municipal Treasurer              | \$55,000             | \$61,774       |
| Finance Assistant                                 | \$47,500             | \$58,545       |

**BUREAU OF COLLECTION**

|                                    |          |           |
|------------------------------------|----------|-----------|
| Tax & Utility Collector (combined) | \$72,500 | \$109,993 |
| Deputy Tax Collector (w/Cert.)     | \$55,000 | \$60,356  |
| Senior Account Clerk               | \$42,500 | \$43,499  |

**BUREAU OF ASSESSMENT**

|                          |          |          |
|--------------------------|----------|----------|
| Tax Assessor             | \$72,500 | \$95,328 |
| Principal Assessor Clerk | \$47,500 | \$67,500 |

**Access Transportation**

|                            |             |             |
|----------------------------|-------------|-------------|
| Van Driver/Clerk           | \$42,500    | \$43,499    |
| Senior Van Driver          | \$47,500    | \$58,545    |
| Van Driver - (Temp) Hourly | \$15.00/hr. | \$19.00/hr. |

**SENIOR CITIZENS CENTER**

|                    |          |          |
|--------------------|----------|----------|
| Director           | \$72,500 | \$77,733 |
| Senior Coordinator | \$55,000 | \$58,970 |

**DEPARTMENT OF LAND USE**

|                      |          |          |
|----------------------|----------|----------|
| Director of Land Use | \$25,000 | \$51,175 |
|----------------------|----------|----------|

**DIVISION OF ENGINEERING**

|                                       |           |           |
|---------------------------------------|-----------|-----------|
| Township Engineer -Offset with Escrow | \$130,000 | \$179,113 |
| Senior Clerk                          | \$42,500  | \$46,639  |

**DIVISION OF PLANNING & ZONING**

|   |             |             |
|---|-------------|-------------|
| Administrative Officer/Zoning Officer       | \$72,500    | \$85,301    |
| Principal Escrow/Soil Clerk                 | \$47,500    | \$55,279    |
| Senior Clerk                                | \$42,500    | \$44,521    |
| Zoning /Property Maintenance Inspector      | \$42,500    | \$43,499    |
| Zoning/Property Maintenance Inspector - P/T | \$15.00/hr. | \$25.00/hr. |

**DIVISION OF INSPECTIONS**

|                                | <u>MINIMUM</u> | <u>MAXIMUM</u> |
|--------------------------------|----------------|----------------|
| Construction Code Official     | \$72,500       | \$138,083      |
| Building Subcode Off. - P/T    | \$5,000        | \$15,262       |
| Building Inspector             | \$62,500       | \$80,734       |
| Plumbing Subcode Official      | \$72,500       | \$96,842       |
| FT Electrical Subcode Official | \$72,500       | \$100,000      |
| Fire Subcode Official - P/T    | \$18,720       | \$33,817       |
| Control Person                 | \$47,500       | \$50,004       |
| Controller                     | \$42,500       | \$43,499       |
| Senior Clerk                   | \$42,500       | \$46,639       |
| PT Clerk                       | \$15.00/hr.    | \$18.00/hr.    |

**DEPARTMENT OF PUBLIC WORKS**

|                      |          |          |
|----------------------|----------|----------|
| Administrative Clerk | \$55,000 | \$56,293 |
|----------------------|----------|----------|

**DEPARTMENT OF HEALTH**

|  |             |             |
|--|-------------|-------------|
| Health Officer   | Contractual | Contractual |
| Senior Environmental Health Specialist                 | \$72,500    | \$83,343    |
| Environmental Health Specialist                        | \$62,500    | \$88,760    |
| Administrative Secretary/Registrar of Vital Statistics | \$55,000    | \$77,226    |
| Health Inspector - P/T Hourly                          | \$20.00/hr. | \$45.00/hr. |
| Senior Clerk   | \$42,500    | \$51,179    |

**DEPARTMENT OF POLICE**

|                                  |          |          |
|----------------------------------|----------|----------|
| Administrative Secretary         | \$55,000 | \$81,744 |
| Senior Dispatcher (15 + years)   | \$78,500 | \$78,500 |
| Senior Dispatcher (11 -15 years) | \$64,510 | \$65,625 |
| Intermediate Dispatcher 5-10     | \$50,590 | \$50,590 |
| Junior Dispatcher 1-4            | \$42,500 | \$43,563 |
| Records Technician               | \$47,500 | \$58,545 |
| Records Clerk                    | \$42,500 | \$48,617 |

**DEPARTMENT OF EMERGENCY SERVICES**

|   |          |          |
|---|----------|----------|
| Director Department of Emergency Services | \$5,500  | \$5,500  |
| Coordinator Emergency Management Services | \$10,000 | \$10,000 |
| Logistics Coordinator                     | \$7,500  | \$8,250  |
| Deputy Coordinators                       | \$1,745  | \$1,800  |
| CERT Coordinator                          | \$1,200  | \$1,500  |

**FIRE DIVISION****MINIMUM**                      **MAXIMUM**

|  |         |          |
|--|---------|----------|
| Fire Chief   | \$8,000 | \$12,000 |
| First Assistant Fire Chief                         | \$5,000 | \$10,000 |
| Second Assistant Fire Chief                        | \$5,000 | \$10,000 |
| Secretary - Fire Department - P/T                  | \$4,000 | \$4,000  |
| Training/Records Secretary - Fire Department - P/T | \$2,000 | \$4,000  |
| LOSAP Secretary - Fire Depart/Ambulance - P/T      | \$1,500 | \$2,500  |
| Stipend Secretary - Fire Depart                    | \$2,000 | \$2,000  |

**BUREAU OF FIRE PREVENTION**

|                      |             |             |
|----------------------|-------------|-------------|
| Fire Official        | \$72,500    | \$77,733    |
| Fire Inspector       | \$62,500    | \$68,586    |
| Fire Inspector - P/T | \$15.00/hr. | \$30.00/hr. |

**MUNICIPAL  
COURT**

|                                    |            |            |
|------------------------------------|------------|------------|
| Municipal Judge                    | \$30,000   | \$53,426   |
| Municipal Judge - Special Sessions | \$400/ses. | \$400/ses. |
| Municipal Court<br>Administrator   | \$72,500   | \$94,280   |
| Deputy Court Administrator         | \$47,500   | \$52,125   |
| Violations Clerk                   | \$42,500   | \$43,499   |
| Senior Clerk                       | \$42,500   | \$50,000   |

**WATER AND SEWER UTILITY**

|                      |          |          |
|----------------------|----------|----------|
| Senior Clerk         | \$42,500 | \$43,499 |
| Senior Account Clerk | \$42,500 | \$43,499 |

**AGENCIES; BOARDS; COMMITTEES**

|  |         |         |
|--|---------|---------|
| Recording Secretary Planning Board -<br>P/T      | \$4,000 | \$4,000 |
| Recording Secretary Zoning Board - P/T           | \$4,000 | \$4,000 |
| Secretary Environmental Commission - P/T         | \$4,000 | \$4,000 |
| Secretary Historic Preservation Commission - P/T | \$4,000 | \$4,000 |

**NORFOLK VILLAGE**

|                     |             |             |
|---------------------|-------------|-------------|
| Superintendent      | \$45,000    | \$55,269    |
| Office Manager- P/T | \$25.00/hr. | \$32.00/hr. |

**MINIMUM**

**MAXIMUM**

**PART TIME AND HOURLY RATE EMPLOYEES**

**A. ADMINISTRATIVE AND EXECUTIVE**

|                                      |             |             |
|--------------------------------------|-------------|-------------|
| Secretarial/Clerical/Reception - P/T | \$12.00/hr. | \$25.00/hr. |
|--------------------------------------|-------------|-------------|

**C. MUNICIPAL POOL**

|  |             |             |
|--|-------------|-------------|
| Municipal Pool Manager                             | \$25,000    | \$37,000    |
| Assistant Managers                                 | \$8,500     | \$10,000    |
| Head Swim Team Coach                               | \$950       | \$2,000     |
| Assistant Swim Team Coach                          | \$800       | \$1,500     |
| Head Dive Team Coach                               | \$800       | \$1,500     |
| Gate Attendants /Vendor Operator                   | \$8.00/hr.  | \$13.50/hr. |
| Gate Attendants/Vendor Operator<br>(Age 18 and Up) | \$11.50/hr. | \$15.50/hr. |
| Lifeguard  | \$8.50/hr.  | \$18.00/hr. |
| Lifeguard (Age 18 and up)                          | \$11.10/hr. | \$21.00/hr. |
| Swim<br>Instructors                                | \$8.50/hr.  | \$15.00/hr. |
| Swim Instructors (Age 18 and up)                   | \$11.10/hr. | \$18.00/hr. |

**B. DEPARTMENT OF POLICE**

|                        |             |             |
|------------------------|-------------|-------------|
| School Crossing Guards | \$14.00/hr. | \$25.00/hr. |
| Dispatchers - per diem | \$12.00/hr. | \$30.00/hr. |

**C. RECREATION**

|                                       |              |             |
|---------------------------------------|--------------|-------------|
| Recreation Director - P/T             | \$25,000     | \$53,000    |
| Mahwah Day Coordinator                | \$1,000      | \$4,000     |
| Secretary Recreation Commission - P/T | \$4,000      | \$4,000     |
| Program Director                      | \$6,000      | \$8,500     |
| Assistant Program Director            | \$3,500      | \$7,500     |
| Professional Staff                    | \$15.00/hr.  | \$35.00/hr. |
| Counselor                             | \$8.00/hr.   | \$16.50/hr. |
| Counselor (Age 18 and up)             | \$ 11.10/hr. | \$21.50/hr. |

**D. DEPARTMENT OF INSPECTIONS**

|                         |             |             |
|-------------------------|-------------|-------------|
| Building Insp. (Temp)   | \$20.00/hr. | \$32.50/hr. |
| Electrical Insp. (Temp) | \$20.00/hr. | \$55.00/hr. |
| Plumbing Insp. (Temp)   | \$20.00/hr. | \$35.00/hr. |

**E. MUNICIPAL COURT**

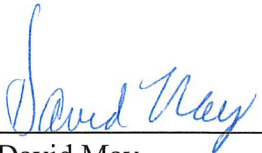
|                               | <u>MINIMUM</u> | <u>MAXIMUM</u> |
|-------------------------------|----------------|----------------|
| Municipal Court Admin. (Temp) | \$20.00/hr.    | \$30.00/hr.    |
| Clerical - P/T Hourly         | \$12.00/hr.    | \$20.00/hr.    |


Ordinance No. 1996

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Dated: January 6, 2023

Attest

  
\_\_\_\_\_  
David May  
Council President

  
\_\_\_\_\_  
Carolyn George  
Municipal Deputy Clerk

I, Carolyn George, Municipal Deputy Clerk of the Township of Mahwah, hereby certify that the within Ordinance was passed and adopted at a meeting of the Township Council held on the 15<sup>th</sup> day of December, 2022.

  
\_\_\_\_\_  
Carolyn George  
Municipal Deputy Clerk